



Cory Minter

Job Search Checklist

- ✓ **Have a clear vision of who you want to be**
 - *Be an expert on explaining what it is that you do and where you want to go*
 - *Be confident*
- ✓ **Get as many systems working for you as possible**
 - *CareerBuilder*
 - *Monster*
 - *Indeed*
 - *Local staffing companies*
 - *LinkedIn*
 - *Networking events*
 - *Glassdoor*
 - *Zip Recruiter*
- ✓ **Social networking**
 - *LinkedIn*
 - **Make sure you fill your profile out entirely**
 - **Have friends take a look at your profile**
 - **Start connecting with centers of influence**
 - **Check it daily**
 - *Facebook*
 - **Let everyone know you are looking for a job**
 - **Don't be ashamed of being unemployed**
- ✓ **Google Alerts**
 - *What is trending on the web*
 - *Set it to send you job opportunities*
 - *Set it to send you information on companies*
 - *Be the best unemployed person out there*

✓ 30 second commercial

- *Tell others what you have the ability to do*
- *Tell others what you do well*

✓ Initiative

- *Without initiative, nothing will happen*
- *Keep yourself accountable*

✓ Shift your focus while unemployed

- *Commit*
- *Focus*
- *Be Grateful*
- *Believe*